

Minutes of Wallace Hall 2-18 Parent Council Meeting Monday 24th April 7pm School Library

Present: Emily (Chair), Katrina Galligan (Secretary), Jane Valentine (Treasurer), Barry Graham, Claire Ingram, Jillian Maxwell, Alice Stilgoe, Judi Park, Maria Navarro de Sepulveda, Leah Belford, Janis Gray, Caroline O’Hara, Lynn Smith, Louise Cochran and Catherine Grosvenor

Item		Action
1	<p>Apologies: Laura Keenan, Melanie Halliday Stuart McIntyre, Kerry Fry, Suzanne Renwick, Sarah McDiarmid, Mark Ingram Euan Mack, Ann Andreasen, Sharon Young and John Blair,</p> <p>Welcome – Emily welcomed everyone to the meeting</p>	
2	<p>Approval of the Minutes from last meeting 6th March – Minutes approved and agreed as correct. Approved by and seconded by PC Members Alice has issue with minutes which was dealt with by Lynn Smith</p>	
3	No matters arising	
4	All correspondence has been forwarded prior to meeting	
5	<p>Leah Belford Survey Results Appendix One LB contacted C Grosvenor regarding childcare survey Put this out to all parents of WH 2-18</p> <p>Overall issues of the survey revealed parents need help in the morning and would like a breakfast club and would need help in between school and 5pm Reached out to OST, Community councils and local childminders and have ruled out all existing venues and are all at capacity or not wanting to run breakfast club or after school group, this would not be stepping on toes as this has shown there is a local need School would be possible venue as it was pre covid Provided kids were not in care for longer than 2 consecutive hours do not need to register for care inspectare but do need PVG etc Agreement between Amey, school and Janitors for use of room Next step of school can be a venue and next step voluntarily trial Are benefits but also alot of cons Ran as a parent/ carer volunteer scheme provided it stayed under 2 hours Plenty of volunteers to continue running Next step meeting with BG</p> <p>Current breakfast club is in Primary – this is very small for PEF only, staff volunteer and is independent from school and items are donated to provided this</p>	

	<p>Also contact other schools and see what they do Re breakfast club and after school groups</p>	
6	<p>Appendix Two JP Presentation- shows how the online journal looks Online Learning Journals were chosen to move away from paper mainly due to Covid and not being able to take folders home and based on survey results from parents about how they wanted to access Currently being trialled in P1 The journal shows Info about the child, what we are focussing on, observation and/or story Next steps The child can also add emojis and any comments about what they learned Milestones and if they are excelling Parents can also make contributions – home life Journal and can be proactive Focus Week- is in chronological order Childcare plan Accident and Incident forms can also be uploaded here If you had a journal with a previous nursery/school it can be merged into the new nursery/school At present a couple of nurseries in D&G use this with a couple to start trialling Parents sign up with an invite link sent to their email Questionnaire went out to find out how they feel about about the online journal and the parents responded they like it and want more info Journal can be turned into PDF and printed – Print photos</p>	
7	<p>Primary- P7 Leaver Ties already purchased due to price- purchased approved End of year treats Ice Cream – Approved 10p Trail doing well and house captains are doing great Kids enjoying it Kings Coronation- email sent out to parents- all children getting a certificate Fund raising- MH will be leaving this group Schools 300th Anniversary working with a community group from Closeburn as well as having a school group. Planning ongoing for the weekend 26th and 27th May WH One of the oldest schools in Scotland Numerous events as well as in the school Primary and Secondary pupils As well as ex pupils and members of the community. Each subject going to do something to celebrate. PC- will have stall at the event and doing themed hampers House captains doing Hook a duck and need help from PC members Posters going up in community to detail everything going on</p> <p>Road Safety- Have been liaising with the Roads department on our Double yellow lines and signage as they have only completed the speed bumps to date. I have now had confirmation that yellow lines and signage work will be done over summer holidays. I have also been speaking with our local community police representatives as we are still seeing the parking issues on the road in particular in the No Waiting Zones - I am have a meeting scheduled on Thurs to do a walk thru to discuss the current issues to see if there is anything they can do in the meantime.</p> <p>Learning and teaching – no update</p> <p>Secondary Funding – No update</p>	
8	<p>Update Income/ Expenditure balances for yearend/ start of next financial year.</p> <p>We have finished the financial year as at 31 March with a balance of £381.33 for Primary and £1220.80 for the Secondary.</p>	

	<p>As you are aware every year we meet the cost for Academy Ties for the upcoming P7's into 1st year and we also provide the Dux medal and the cash prize for the Secondary. The cost of the ties is already included in our income / expenditure but the cost of the Dux medal is still come out. Approved</p> <p>I need formal approval on both these items to be minuted – see above approved Chair of Parent council comes to this 27th June possible date – formal invitation to be sent to Emily</p>	
9	<p>ELC – Encouraging parents to take responsibility and choosing their own snacks, has been going really well and enjoying getting to pick their own snack and getting more involved in baking and cooking Transitions elc to primary good system in place to ensure they are ready to join primary one Get a chance to go to class Literacy week and getting a chance to read books from Julia Donaldson All pupils enjoying this Primary- Were awarded the Silver Rights Respecting School Award great achievement Scottish Government encouraging all schools to participate Pupils taking part in Sport including Cross Country – Congratulations to P7 Boys Primary House Captains making money for items for the playground Self Evaluation and encouraging them to get more involved P7 took part in a 3 day residential at Dumfries House in Cummock - organising next year's one already Secondary- s6 have a number of different events leavers ceremony opportunity to remember their time at WHA and then went to Blackpool and now into Exam season Summer Ball in June 300th Anniversary also Study leave started but also study leave classes for all subjects and work with teachers As well as silent study available</p>	
10	<p>No volunteers Agreed it might work better to do minutes on a rota basis or pick names out a hat</p>	
11	<p>AOCB Pitches –</p> <p>1) <u>Email from Councillor Andrew Wood – Dated 6th March 2023</u></p> <p>Received email from Cllr Wood, that he forwarded on to us from Larann Foss, Schools Manager-Property, in response to him asking for an update, stating that the report going to March Education and Learning Committee regarding School Synthetic Sports Surface Provision Review will also, '<i>cover the contractual arrangements with PPP schools and sports provision, with focus on WHA.</i>'</p> <p>2) <u>March Education and Learning Committee Report Paper – Extract</u></p> <p>Please see below at end of report, Appendix 3, extract from Education and Learning Committee Report Paper, for Committee Meeting dated 28th March 2023, in relation to Synthetic Sports Surface Provision Review including information regarding contract detail for existing pitch provision across PPP schools with focus on WHA, as stated in Larann Foss's email response to Cllr Wood.</p>	

3) Update on Outcome of March Education and Learning Committee

On 5th April 2023, Louise Cochran contacted Larann Foss via email for an update on the outcome of the March Education and Learning Committee.

Larann Foss responded on 6th April 2023 with the following update:

'...In relation to the pitch provision, there were basically two parts, one about synthetic sports provision, and then the contractual/legal provision in relation to E4D&G and Dumfries and Galloway responsibilities for works on the pitches at WHA. There was a bit of discussion around the synthetic pitches, but no questions around WHA, so in effect members noted position without further debate, which ultimately means there were no amendments to the original paper and the investment order that was previously agreed...'

Louise Cochran replied to Larann Foss on 19th April 2023 for further clarification on two points:

1. Regarding PPP Contract for WHA - Since there was no discussion regarding the PPP contract re: WHA, are we to take it that all is above board and as contract should be? There was nothing untoward or that either party had not met.
2. Regarding, timescale for work starting on fixing all pitches - When would you expect work to get started on fixing the first pitches on the priority list? And how many of the schools in the list are being planned for this year?

Larann Foss responded on 21st April 2023 with the following response to above questions:

'In relation to the PPP contract, ultimately yes, whilst I'm no legal expert, we are advised that E4D&G have met their contractual requirements because basically DGC created a contract that states and accepts that there is no drainage on the pitches in question and that there is no requirement to provide any. Now my own opinion is that there would have been some form of field drainage, can't imagine that there wasn't, but the fact the contract states that there is no requirement to provide any is really the single contractual fact that stops any recourse from E4D&G. Additionally, because that was in the contract, there was no contractual way to hold E4D&G responsible, should there be an issue with the pitches in any way, in fact they it's stated in the contract that that particular clause is exempt from the pitches in question. I'm sure there must have been reasons why this was all agreed and the contractual agreement put in place, but it's all so long ago now that it's impossible to unpick and ultimately can't be changed now.'

The architectural team are working on the first school now (Castle-Douglas pitches were 1st and 2nd on the list), though the procurement process etc, so once the tenders are returned we'll know if a further site can be afforded within this financial year. I'd like to think that we can maybe get through three a year, but that's just guess work on my part in all honesty.'

4) Way Forward for Parent Council

Louise Cochran stated that this would be her last report she would give to Parent Council on the Pitches, as we had now reached our aim, nothing further we could do. The pitches will now be fixed. Dumfries and Galloway Education Committee has agreed to fix all school pitches and money has been allocated and approved, we now have it written down, and documentation we can now hold them accountable, which Parent Council never had before.

Louise Cochran advised that all the Parent Council needs to do going forward is to email Larann Foss every six months to check in with relation to progress made getting

	<p>through Priority List and when they expect to get WHA. Parent Council and School should keep copies of all Education and Learning Committees relating to their agreement to fixing pitches, and all Parent Council Meeting Minutes from the last year which include 'Pitches Updates' stating what Education and Learning Committee have agreed to for their reference and in case they need to hold them accountable in the future.</p> <p>Louise Cochran will keep hold of folder with all information, emails, correspondence, etc, regarding the pitches she has collected up in relation to Pitches over the last 5 years. Parent Council to get in touch at any point should they require access to it for information or are needing additional help with Pitches if any problems arise.</p>	
12	<p>Dates of Future Meetings June 19th – School Library</p>	

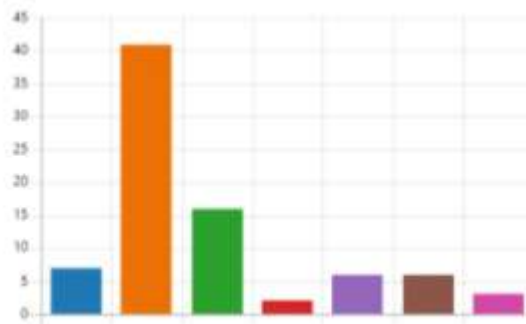
Appendix 1

Thornhill Childcare Survey

57 Responses 08:20 Average time to complete Active Status

1. Do you have children who attend any of the following? (tick all that apply)

Wallace Hall ELC	7
Wallace Hall Primary	41
Wallace Hall Academy	16
Playgroup	2
Private nursery in Dumfries	6
Childminder	6
Other	3



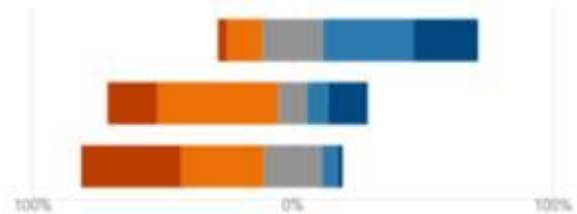
2. Thinking about your current circumstances, can you rank the following three statements?

Strongly agree Agree Neutral Disagree Strongly disagree

I've got all the childcare I need in place

I just about manage to piece my childcare together

Lack of childcare is a major issue for me



3. Do you currently use any of the following childcare options? (tick all that apply)

(Please note the breakfast club at school is only available for eligible children)

Breakfast club (before school)	2
Local childminder (after school)	12
Friend/family member (before school)	19
Friend/family member (after school)	35
Local childminder (before school)	8



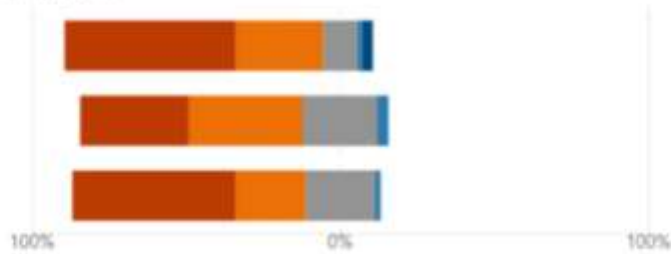
4. If we could get more childcare in the Thornhill area, what would that mean for you? Please rank the next three statements.

Strongly Agree Agree Neutral Disagree Strongly disagree

More childcare would mean I could work more

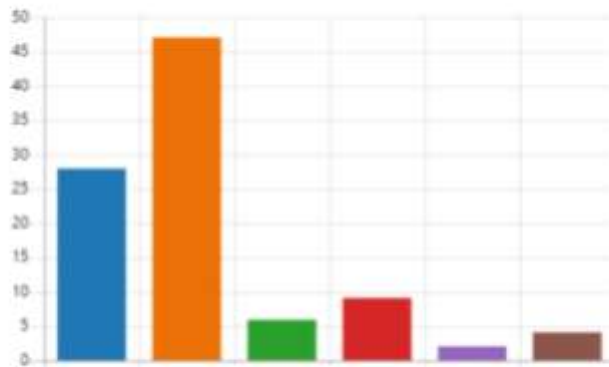
More childcare would improve my well-being

More childcare would make it easier for me to deal with other situations in my life



5. Which of the following childcare options would you like to see in Thornhill? (tick all that apply)

- Breakfast club (before school) 28
- After school care 47
- Private nursery for 0-5 6
- All of the above 9
- Other, please state below 2
- Other 4



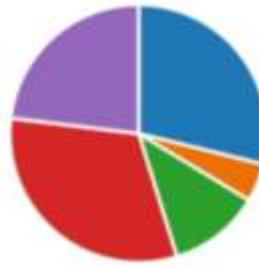
6. Which days of the week would you be likely to use wrap around care?

- Monday 39
- Tuesday 45
- Wednesday 45
- Thursday 40
- Friday 31



7. Which time(s) would you be likely to use wrap around care? (select all that apply)

● 8am - 9am (breakfast club bef...	30
● 3pm - 3.30pm	5
● 3pm- 4pm	12
● 3pm- 5pm	33
● 3pm - 6pm	24



8. Have you missed out on any employment or educational opportunities due to lack of childcare at these times?

● Yes, employment	33
● Yes, education/training	19
● No	16
● Other	7



9. Has the lack of childcare in the area affected you in other ways? eg - stress levels, relationships with others, mental health, physical health, or other missed opportunities?

35
Responses

Latest Responses
**Yes when my children were younger. Family live 15 miles ...*

10. Please add any additional information which you feel would help us understand the current childcare provision and requirements in the Thornhill area.

22
Responses

Latest Responses

Appendix Two

The screenshot shows a web-based dashboard for a school. At the top left is the school's logo, "Walton Hall Academy, Primary and ELC" with the motto "Zusammen ist man stark". The top navigation bar includes links for DASHBOARD, CHILDREN, STAFF, PARENTS, CONFIG, MESSAGES, and DOWNLOADS. On the right of the navigation bar are a help icon and a user profile icon. Below the navigation bar is a search bar with the placeholder text "Search for children, staff and parents". To the right of the search bar, it displays "Term 4 (17/04/2023 - 30/06/2023)" and a green button labeled "+ New Learning Event". The main content area is titled "Children" and includes a "+ Add Child" button. There are three filter buttons: "Rooms", "List", and "Archived". On the right side of the main content area, there are three more buttons: "Tracking", "Reports", and "Custom Data Types". The main content area is divided into three columns representing different school levels: "Pre-School" with a photo of wooden blocks spelling "PRE-SCHOOL", "Ante-Pre School" with a rainbow image, and "Primary 1" with a grey placeholder box labeled "No Room Photo".



Judi Park



D.O.B:
06/09/2019
Age:
43m (3yrs 7m)
Room:
Ante-Pre School
Curriculum:
D&G Achievement Of A Level

Key Person



Judi Park

Observations

Stories

Parent Contributions

+ Story

+ Observation

Observation Published

Edit



Wednesday, 19 April 2023

D&G Achievement Of A Level

HWB - PSE - Beginning To Learn, HWB - PSE - Some Progress

By  Eilidh Clingan

Details

Learning Outcomes

History

What was I doing?



Judi
Park

07

D.O.B:
06/06/2019

Age:
43m (Days 7m)

Room:
Jung-Fire School

Curriculum:
D&G Achievement Of A Level

Key Person:

Judi Park

Edit

Accidents & Incidents

Reports

Location Tracker

Observation Completed

Monday, 24 April 2023

D&G Achievement Of A Level

Numeracy - Beginning To Learn, HWS - PSE - Beginning To Learn, Literacy - Beginning To Learn

By Judi Park

Details Learning Outcomes History

What was I doing?

Judi has been in the ELC for 3 weeks now, and has settled in very well.



"I like the sand pit and the secret garden!"

... Judi

What did I learn?

Judi has picked up the daily routine within the ELC very quickly. She is able to get herself ready in the morning without help, and independently can find her name to register. She also has shown she can get ready for outdoors without assistance, and asking what to where if she is unsure of the activities that are being offered outdoors.

This observation is a preference for these next steps:

Settling into the ELC
Judi will feel comfortable in the environment, and will be familiar with the daily routine.
Created on 24/04/2023 by judipark

Like Comment

Observation Completed

Monday, 24 April 2023

D&G Achievement Of A Level

Numeracy - Beginning To Learn, HWS - PSE - Beginning To Learn, Literacy - Beginning To Learn

By Judi Park

Details Learning Outcomes History

Learning Outcomes

D&G Achievement Of A Level
Numeracy - Beginning To Learn
Time

is beginning to understand and talk about the routines of their day and transfers them into play.

D&G Achievement Of A Level
HWS - PSE - Beginning To Learn
Planning for choices and changes
Can talk about learning they enjoy.

D&G Achievement Of A Level
Literacy - Beginning To Learn
Listening and Talking
Uses verbal and non-verbal communication to express wants, needs and feelings. Shows understanding by following and joining instructions with others.



Monday, 24 April 2023

Learning from home

By  Judi Park

Details

History

What was I doing?

Judi learned to ride her bike at the weekend without stabilizers! She was super proud of herself and couldn't wait to show everyone at Nursery!

PROPERTY/BUILDINGS (SCHOOLS) ASSET CLASS – SYNTHETIC SPORTS SURFACE PROVISION

1. Purpose of Report

This report responds to Members requests for details around the level of synthetic external sports provision across Dumfries and Galloway.

2. Recommendations

Members are asked to:-

2.1 note the information in relation to the contract detail for existing pitch provision across the PPP schools, and the route for any project variations contained within section 3.1 to 3.1.4; and;

2.2 note the detail in relation to synthetic surface provision across the Authority, and the background information in relation to 3G facilities as detailed in section 3.2 to 3.2.6 and **Appendices 1 and 2.**

3. Considerations

3.1 Members of the Education and Learning Committee on 1 December 2022 were presented with a report on grass sports pitch condition across the secondary school estate, where there is Local Authority responsibility for condition. Members requested further clarification around the responsibilities for the pitches at Wallace Hall Academy. On review, and in consultation with the PPP & DBFM officer, the following appropriate extracts have been taken from the Smarter Schools – Authority Requirements documentation;

8.1.2 Existing Pitches

- The existing Group 1 and Group 2 pitch provision to be retained are set out in the tables below (the existing Group 1 pitches shall hereinafter be referred to as "Group 1 Existing Grass Pitches" and the existing Group 2 pitches shall hereinafter be referred to as "Group 2 Existing Grass Pitches; the Group 1 Existing Grass Pitches and Group 2 Existing Grass Pitches shall be the "Existing Grass Pitches");

Group 1 Existing Grass Pitch Provision	
School	Pitch
Kirkcudbright	1 x Football Pitch
Stranraer Academy	1 x Hockey
Wallace Hall	1 x Full Size Pitch – Hockey 1 x Large Rugby Pitch (15-16 yrs)
Group 2 Existing Grass Pitch provision	
Kirkcudbright	1 x Large Rugby Pitch (15-16 yrs)
Stranraer Academy	1 x Full size Football Pitch within Running Track.

- Group 1 Existing Grass Pitch do not have drainage systems and it is not an Authority requirement for those systems to be provided.
- Group 2 Existing Grass Pitch provisions have drainage systems to an undefined standard and condition.

On or after the relevant Existing Grass Pitch handover Date in relation to each Group 1 Existing Grass Pitch the Contractor;

- Shall maintain the Group 1 Existing Grass Pitch provisions to the Performance and Availability standards set out in Paragraph 6.3 of Table A.3.6 of Section 9 of the Authority requirements with the exception of Paragraph 6.3.1 Grassed Sports Areas.

3.1.1 The contractual agreement therefore states that the two pitches in question at Wallace Hall are Group 1, and there was no request from the Authority to provide drainage systems. It is also detailed that after handover, the contractor will meet the Performance and Availability standards set out in Table A.3.6, which states;

Table A.3.6. FM AVAILABILITY AND PERFORMANCE REQUIREMENTS – GROUND MAINTENANCE

Ref Col 1	Major Requirement Col 2	Specific Requirement Col 3	Availability Standard Col 4	Performance Standard Col 5	Service Response Priority Level Col 6	Rectification Period (Temp/Perm) Col 7
6.3	Provide for the maintenance and upkeep of grass sports areas	The Contractor must ensure that all grassed sports areas are maintained such that they are;				
6.3.1		Adequately drained to achieve a playable surface free from standing water	The Contractor will be responsible for ensuring total compliance with the Specific Requirement.	N/A	N/A	1 day perm

3.1.2 Due to the exception detailed within the Authority Requirements (Paragraph 6.3.1), there is no requirement for the Contractor to take responsibility for ensuring the two pitches are 'Adequately drained to achieve a playable surface free from standing water', as this was excluded from the contractual arrangements.

3.1.3 Within the contractual arrangements clause 56 covers the process for any variations, or Authority Changes. The extract from the contractual arrangements states;

'56 Variations

56.1 Authority Changes

56.1.1 The Authority may propose a change to the Authority's Requirements (which for the avoidance of doubt, may involve the undertaking of physical works to any Project Facility) or to any provision of this Agreement in each case in accordance with

this Clause unless such a change is a Small Works change when Clauses 56.1.17 to 56.1.19 will apply.

56.1.3 If the Authority requires an Authority Change it must serve a notice ("Authority Notice of Change") of a proposed change on the Contractor.

56.1.4 The Authority Notice of Change shall:

56.1.4.1 set out the change of the Authority's Requirements in sufficient detail to enable the Contractor to calculate and provide the Estimated Change in Project Costs in accordance with Clause 56.1.5 ("Estimate"); and

56.1.4.2 in the event that the Authority Change will require Capital Expenditure, state whether the Authority intends to pay to the Contractor the costs involved in implementing the Authority Change or whether the Authority requires the Contractor to use its reasonable efforts to obtain funding in accordance with Clause 56.1.11.

56.1.11 In the event that the Estimate (as modified) involves Capital Expenditure then (unless the Authority has elected to fund such costs in accordance with Clause 56.1.4.2) the Contractor shall use its reasonable endeavours to obtain funding for the whole of the estimated Capital Expenditure, on terms reasonably satisfactory to it and the Senior Lenders.

3.1.4 The variation clause above (56.1.11) states that the Contractor shall use its reasonable endeavours to obtain funding for the whole of the estimated Capital Expenditure. This clause is to ensure that the Contractor looks at external grant funding opportunities first, before reverting back to the Council for a single one off payment to cover the full Capital costs, and any additional lifecycle consequences.

3.2 Members also requested that information around the external synthetic sports surface provision be included for consideration in relation to the school estate, and investment for grass pitches. The detail captured includes for all provision within Dumfries and Galloway, as schools have access to facilities that are not within the Education and Learning property portfolio.