Education and Learning Directorate
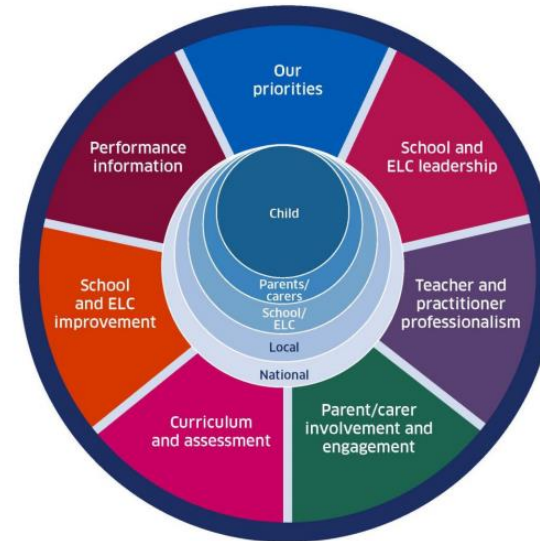
Cluster Annual School Improvement Planning

2023-2024

Wallace Hall Academy, Primary & ELC

"Together we grow, learn and achieve"

School: Wallace Hall Academy Cluster
Date: May 2023

1

Contents

Wallace Hall Academy Cluster Priority Improvement Area 1: Digital Literacy	Outcomes for Learners/School Community	Key Tasks
Digital Literacy: To further develop and embed digital literacy in Wallace Hall Academy Cluster.	• Staff across the cluster will have knowledge and confidence of all 5 digital literacy baseline skills • All staff across the cluster should be aware of the Microsoft educator programme • All staff across the cluster will have a Digital literacy target in their PRDI • A decision will be reached across the cluster about which digital platforms are used at each stage to provide consistency. (Purple mash, teams, Satchel One etc.) • Staff will have a better understanding of the use of and differences between Microsoft 356 apps (OneDrive, SharePoint, Teams etc.) • Establish a working group within the cluster.	• Staff across the cluster to engage with Microsoft educator programme • Offer staff across the cluster CLPL sessions and 15minute forums to support enhanced confidence around the use of digital technologies • Staff across the cluster will have an opportunity to engage with each platform to judge which platform works best at which stage • Staff across the cluster will be surveyed on which platforms should be taken forward at each stage • Cluster Digital working group to be formed in WHA for 23/24 For our Digital Literacy Action plan please see Appendix 1.
NIF Priority	**NIF Driver**	**HGIOS?4 / HGIOELC QIs/National Standard Criteria**

Placing the human rights and needs of every child and young person at the centre of education
 	
Improvement in children and young people's health and wellbeing
 	
Closing the attainment gap between the most and least disadvantaged children and young people
 	
Improvement in skills and sustained, positive school-leaver destinations for all young people
	School and ELC leadership
	
	Teacher and practitioner professionalism
	
	Parent/carer involvement and engagement
	
	Curriculum and assessment
	
	School and ELC improvement
	
	Performance information
		1.3 Leadership of Change
		  ➢ Developing a shared vision, values and aims relevant to the school and its community
		  ➢ Strategic planning for continuous improvement
		  ➢ Implementing improvement and change
		2.2 Curriculum:
		  ➢ Attainment in literacy and numeracy
		  ➢ Attainment over time
		  ➢ Overall quality of learners' achievement
		  ➢ Equity for all learners
		3.2 Raising attainment and achievement:

Improvement in attainment, particularly in literacy and numeracy.			➤ Attainment in literacy and numeracy ➤ Attainment over time ➤ Overall quality of learners' achievement ➤ Equity for all learners **3.3 Increasing Creativity and Employability:** ➤ Creativity skills ➤ Digital innovation ➤ Digital literacy ➤ Increasing employability skills
Responsible/Lead Person	**Time Allocations**	**Funding – including PEF**	**Expected Completion Date**
Head Teachers SMT Digital Leader/s	In-Service Days Departmental/Working Group meeting time Time will be allocated to our Digital Leader depending on requirements	Cluster budget/authority budget	May 2024
Parental and Learner Engagement Opportunities		**Linkage to Framework for Inclusion**	
• Continue to engage with parents on Digital Platforms • Support and develop homework on parental app/learning journal style • Links to wider national ICT news and opportunities via Social Media		Reflecting on and developing our inclusive practice Identify issue/problem and work to resolve issue/problem Engaging with the NFI questions, including developing and expertise in digital literacy Engaging with the inclusion team	

4

Appendix 1 – Digital Action Plan

Name of Cluster: **Wallace Hall**

Digital Leader Action Planning			
Improvement Area	**Outcomes for Learners / School Community**	**Key Tasks**	**Planned Management of Improvement Area** (Include: Responsible/Lead Person, Time Allocations, Funding and Expected Completion Date)
Digital literacy skills and confidence of staff across cluster.	• Staff across the cluster will have knowledge and confidence of all 5 digital literacy baseline skills. • All staff across the cluster should be aware of the Microsoft Educator programme. • All staff across the cluster have a digital literacy target within their PRD.	• Staff across the cluster to engage with the Microsoft Educator programme. • Offer staff across the cluster CLPL sessions and 15-minute forms to support enhanced confidence and use of digital technology.	• Responsibility of all teaching and support staff, digital leaders within each school to support staff appropriately through the programme. • Digital leaders in each school to share with line managers to include digital literacy targets for staff PRD. • Evaluate progress June 2024
Staff clarity around digital platforms between cluster primaries feeding into secondary school.	• A decision will be reached across the cluster about which digital platforms are used at each stage: (Microsoft Teams, Satchel One, Purple Mash), to provide consistency across the cluster. • Staff will have a better understanding of the difference between Microsoft 365 apps: OneDrive, SharePoint, Teams etc	• Staff across the cluster will have an opportunity to engage with each platform to form opinions of which platform works best at each stage. • Staff across the cluster will be surveyed on which platforms should be taken forward at each learning stage.	• Responsibility of all teaching staff to engage with platforms. • Time allocated within primary sector working time agreement and secondary DM agendas to share and enhance digital knowledge. • Survey staff in January inset 2024 to allow targeted support for

5

			those requiring it in February inset.
Digital Working Group	• Establish or continue a Responsibility for All Digital working groups in each school within the cluster.	• Speak to secondary HT about forming a secondary Digital working group for 2023/24.	• Working groups to be established in August 2023. • Identified working groups leaders responsible.

6