

**Minutes of Wallace Hall  
2-18 Parent Council meeting  
8<sup>th</sup> October 2019  
AGM**

**Present:** Louise Cochran, Mark Blount, Sharon Young, Caroline O'Hara, Anna Meredith, Ann Andreasen, Darren Burns, Jillian Maxwell, Natalie Hare, Melanie Halliday, Lynne Maxwell, Kerry Fry, Carol Hamilton, Audrey Murray and Barry Graham.

Item		Action
1	<p><b>Apologies</b> Pam Fergusson, Donna Maxwell, Ray Fulton, Christine Carson and Claire Wilson.</p>	
2	<p><b>Approval of the Minutes from last AGM Meeting</b> Minutes approved without amendments.</p>	
3	<p><b>Chairman's Report and work of the Parent Council</b> In the last year since the 2017 AGM, WH PC has had 7 Meetings on behalf of the PC. I would like to thank all those who have participated and worked hard throughout the year on behalf of the PC. I would like to give Louise Cochran a special mention for attending the most meetings. 33 different people have attended meetings throughout the year. Thanks, are given to Natalie Hare and Christine Carson for taking minutes and a thank you to all the teachers who gave very informative presentations to the PC.</p> <p>During the year there was a period of change with John Blair taking over from Barry Graham, as BG went to help with the North West Campus in Dumfries. We welcome BG back to WH and thanked JB for his role as Head Teacher during this this time and also Ray Fulton and Sarah Hannah for their acting roles at the end of term.</p> <p>We will see from the Accounts that the Primary did a fabulous job fundraising with many various project's, some examples being dance a thons, disco's and embroidered tea towels</p>	

and thanks go to them for all their hard work. The work that Gillian Maxwell and her fundraising team do is invaluable.

This fund raising has allowed the Primary to help pay for school trips, classroom resources and class project topic.

GM and her team are already working hard on the Christmas Fayre and a great many thanks goes to her and her team of helpers. Mr Dillon who helped with this will be missed but Anna and Natalie will be able replacements from the school staff.

The Senior school had a quiz which was very enjoyable for all those who attended. Hopefully it will be repeated, and more teams will join in. Thanks to Christine Carson who was behind this. The Senior account helped pay for soft furnishings in the new hub and display boards for the expressive arts.

LC has been working hard in the background on the refurb of the school pitches. Thanks, must go to her, Darren Burns and Caroline O'Hara for the work they have done with the Council and Councillors. I think she can see some light at the end of the tunnel. LC also helped out in the Head Boy and Head Girl interviews.

DB has been working on an exciting document which will be used to develop the PC and the FP and friends which CC had started and this will help lead into the WH Tercentenary in 2023. This will be brought to the PC in coming meetings.

There will be different working sub groups and I encourage members to think about getting involved and urged everyone to share what the PC does and ask their friends if they want to get involved. They don't have to attend every meeting but just help out on as and when required role. The website continues to be worked on making the PC more visible to the parent body for information.

I have been Chair of the WH PC for 2 ½ year's but unfortunately due to his work load he has made the decision to step down and that the AGM was the right time. I am resigning to allow the PC to elect a new Chair. I thank everyone who had done work for the PC from the parent groups and especially the Vice Chair LC. Also mentions for DB, CC, SY for their advice and KF, JM, for all their help. Thanks especially went to Barry, John, Ray, Ewan, Graeme, Sarah from the teaching side.

I'm sure the PC will continue to grow and look forward to seeing the build-up to the school's Tercentenary celebrations. I know we have a great school here and I know my girls were glad they made the choice to come to WH and receive the education that they did, but I also wanted to highlight the work the school does not just in education but also getting them ready for their next stage of life for example the Mentoring and work experience project run by Anne Marie. The school's motto is together we grow, learn and achieve and I've no doubt this is true if you come to Wallace Hall.

	<p>BG thanked MB on behalf of all WH PC members and staff, for all the time and effort MB has put in as Chair and wished him well for the future.</p>	
<p><b>5</b></p>	<p><b>Treasurer's Report and Approval of Accounts</b>  Dawn Stirk provided the PC with the annual financial report ending 31<sup>st</sup> March 2019.</p> <p><b>Primary</b></p> <ul style="list-style-type: none"> <li>• Money raised through fundraising £5,088.85</li> <li>• Expenditure £5,693.25</li> <li>• Total carried forward £3,988.73</li> </ul> <p><b>Secondary</b></p> <ul style="list-style-type: none"> <li>• Money raised £693.70</li> <li>• Expenditure £1,150</li> <li>• Total carried forward £2194.48</li> </ul> <p>Combined total carried forward £6,183.21</p> <p>See appendix A, for complete report.</p>	
<p><b>6</b></p>	<p><b>Approval of Examiner of Accounts</b>  The Examiner of accounts was approved by IAIS. It was proposed that a subject to cost should be used again in the future. MB has contacted DS regarding this.</p>	
<p><b>7</b></p>	<p><b>Election of Members to serve on the Parent Council</b>  Claire Wilson and Pam Fergusson gave the PC letters of resignation.</p> <p>Members elected to the PC are as follows:</p> <p>Louise Cochran, Mark Blount, Sharon Young, Caroline O'Hara, Ann Andreasen, Darren Burns, Jillian Maxwell, Natalie Hare, Melanie Halliday, Lynne Maxwell, Kerry Fry, Carol Hamilton and Audrey Murray.</p>	

<b>8</b>	<p><b>Election of Office Bearers</b> Natalie Hare resigned as Clerk and Dawn Stirk resigned as Treasurer.</p> <p>MB nominated DB as Chair and CO nominated LC. Members held a vote and LC was selected.</p> <p>LC then Chaired the meeting from this point.</p> <p>The following Office Bearers were elected.</p> <ul style="list-style-type: none"><li>• Chair – Louise Cochran</li><li>• Vice Chair - Caroline O’Hara</li><li>• Treasurer – TBC</li><li>• Clerk – TBC</li></ul>	
<b>9</b>	<p><b>Appointment of Clerk</b> There were no volunteers from members to take on the role. It was agreed that the post of Clerk and Treasurer would be advertised.</p>	
	<p><b>The date of the next AGM is to be confirmed</b></p>	

## Appendix

### Appendix A, Treasurer's Report

Treasurers Report for year ended 31<sup>st</sup> March 2019

#### Primary School:-

The total income generated from fundraising activities was £5088.85 with expenditure of £5693.25. The attached report shows a breakdown of these figures.

1<sup>st</sup> April 2018-3<sup>rd</sup> March 2019 has been a great year for fundraising. The fundraising activities included Sponsored bounce, Summer BBQ, Halloween disco, Christmas cards, Christmas Fayre and Christmas tea towels. Total income from fundraising was just under £2000 more than the previous year with the additions of the sponsored bounce and the Summer BBQ.

The RFC funds (ring fence) from D&G Council for the financial year were received after the year end. This totalled £295

The expenses for the year were £604 more than the income from fundraising for the year. With the money raised and the bank balance at the start of the financial year we have been able to pay £360 for expenses from the previous financial year for the Christmas fayre and the Valentine disco. £1500 was paid towards school trips, £1850 for class project topics, £636 for classroom resources £120 clerk fees fundraising expenses of £477 and insurance.

The primary funds being carried forward to the next financial year stand at £3988.73.

#### Academy:-

Income generated from the Christmas fayre was split 50/50 between the primary and academy. Christmas fayre income for the academy £693.70.

Expenses include £1150 towards the hub

The academy funds being carried forward to the next financial year stand at £2194.48

Wallace Hall Primary and Academy Parent Council  
Income and Expenditure Statement  
1st April 2018-31st March 2019

Wallace Hall Primary

INCOME	£	£	£
From Events			
Sponsored Bounce	1486.70		
Summer BQQ	673.15		
Halloween Disco	496.20		
Christmas Cards	470.50		
Christmas Fayre	693.70		
Christmas Tea Towels	1268.60		<b><u>5088.85</u></b>
Other Sources			
RFC	0		<b>5088.85</b>

EXPENDITURE

School Summer Trips		1500.00	
Previous Years Expenses		359.98	
Summer BBQ Expenses		235.62	
Halloween Disco Expenses		241.95	
Christmas Tea Towels		664.20	
Christmas Crackers		47.84	
Project Topic		1850.00	
Primary Classroom Resources		636.66	
Membership and Insurance		37.00	
Clerk Fees		<b><u>120.00</u></b>	<b><u>5693.25</u></b>
Cash Deficit			<b><u>-604.40</u></b>

Wallace Hall Academy

INCOME			
Christmas Fayre	693.70		<b>693.70</b>
EXPENDITURE			
Academy - New Hub		1150.00	
Academy - Show		<b><u>8.56</u></b>	<b><u>1158.56</u></b>
Deficit			<b><u>-464.86</u></b>

Reconciliation of Funds	
Accumulated Funds b/f	7252.47
Primary Cash Surplus	-604.40
Academy Deficit	<b><u>-464.86</u></b>
Accumulated Fund c/f	<b><u>6183.21</u></b>