

**Minutes of Wallace Hall
2-18 Parent Council Meeting
Monday 9th May 2022
7pm via Teams**

Present: Louise Cochran (Chair), Katrina Galligan (Secretary), Jane Valentine (Treasurer), Barry Graham, Judi Park, Jillian Maxwell, Euan Mack, Caroline O'Hara, Lynn Smith, Ann Andreasen, Melanie Halliday, Sharon Young, Mark Ingram, Claire Ingram and Sarah McDiarmid

Item		Action
1	<p>Apologies: Kerry Fry, Laura Keenan, Lynne Maxwell, Anna Meredith and Maria Navarro de Sepulveda</p> <p>Welcome – LC welcomed everyone to the meeting</p>	
2	<p>Approval of the Minutes from last meeting Monday 24th March – Minutes approved and agreed as correct. Approved by JM and seconded by MH</p>	
3	<p>Info booklet still currently in progress and will be finalised in a few weeks and sent out to PC for feedback before being issued to new and current parents</p>	
4	<p>Presentation from Mr Graham about Primary School Survey Results Results in Appendix one Good spread of results from parents across all primary classes Very good overall very positive results It has have a couple areas of concern we would like to work on Q8- few disagrees and not sures This needs to be looked at and find out why parents feels this way Organise focus groups in next few weeks to help with concerns Q13- few disagrees and not sures This needs to be looked at and find out why parents feels this way Organise focus groups in next few weeks to help with concerns Q20-Disagrees and not sure We do share this information in a number of different ways and find out why parents are not able to see the numerous ways we share issues</p>	

	Q27- This will be looked at as part of our new draft policy and Primary House Captains will explain procedures at an Assembly in the next couple of months.	
5	<p>KG has completed and submitted the PC Return and all relevant documents to Vanessa Morris as requested</p> <p>Received end of year financial statement and guidance notes and JV has this and is in process of dealing with this</p> <p>Mel McGill is stepping down and are looking for members for all roles – KG has all the details if interested</p> <p>BG reminded everyone to complete the Parental Involvement Census</p> <p>Local authority have sent out this out but we have posted it on Social Media to remind everyone</p>	
6	<p>A) Nothing to report – Observations going well and looking at the Working time agreement</p> <p>B) Nothing really to update on this at the moment. I have had some good feedback from Anna Meredith on primary bike ability and have been liaising with Barry on the Secondary travel surveys, have also had some good suggestions/ feedback from the Secondary teachers, which I will follow up once I have completed the year end accounts.</p> <p>C) Easter fundraising very successful around £120, Easter Eggs for the children. Celebration for the younger kids sports and games and the P7 and young leaders to help with this. Organising a big summer fundraiser meeting with BG and House captains to discuss this. Appendix Two for breakdown of funding requested, totalling £550-All approved request</p> <p>D) Issue as fundraising was cancelled due to Ukraine crisis. Funds very low. Need fundraising asap. Funds are getting lower and lower with more going out and none coming in. Needs new members to help run this. Car boot hopefully after the summer but no volunteers as of yet. Another joint event to help raise funds but primary parents is the only ones that turn up, secondary parents need to contribute. BG to draft and send letter to secondary parents to help draft in more parents. Info booklet should also help with this as well as attending parents evening.</p>	BG
7	<p>JV has sent out 2 expenditure reports this month. One which covers the last financial year so that you can see the total movement of funds for the full year and the opening statement for the new financial year. We have a closing and opening balance of £2923.66 and we are still outstanding a PC allowance of £243.20, which we should receive shortly.</p> <p>JV have completed the End of Year Financial return for D&G education and learning, which needs to be signed off by the chair plus an auditor. Dawn Stirk, our previous treasurer, has agreed to sign off our year end accounts for me, so will ask her to do this at the same time.</p> <p>JV is in the process of pulling together Accounts for 21/22 - JV is hoping to have these finalised and signed off by the end of May.</p>	
8	<p>Presentation from Head Teachers Report</p> <p>See Appendix One</p>	
9	<p>Three updates from LF, including a phone call with Chair – LF keeping as very updated</p> <p>Hold up due to staffing changes in Procurement team</p> <p>Technical Framework isn't as completed as hoped</p> <p>Looking for suppliers for framework options for delivery of works package for Grass pitches</p> <p>Trying to get this moving along through procurement, as works packages stuck in procurement, waiting to be signed off. LF trying to get this done.</p> <p>LF hoping to attend June meeting to give us an update</p> <p>Need to get in touch with new electoral committee to let them know about everything that has</p>	

	been going on	
10	DUX Medal - £16.64 + £50 cash – All Approved LC will purchase medal. JV will organise card and £50 cash.	LC JV
11	No other business	
	Dates of Future Meetings 13th June 2022	

Appendix One

Head Teacher's Report for the Parent Council – May 2022

ELC News:

- The ELC had a fundraiser at the end of last term. The children made their own plant pots and sold them to raise money for our outdoor area.
- As we are moving closer to summer, we have started to plant bulbs and seeds. Soon we will have some delicious fruit and vegetables growing in our garden. The children really enjoyed learning about taking care of our garden.
- We are in the early days of our Pre-school transition to Primary 1. The pre-school children are very excited about this, and can't wait to see what the next few weeks bring.

Primary News:

- Term 3 was a particularly busy one in the primary with lots of events and celebrations including Love of Reading week, Comic Relief, Employability fortnight and a Ukraine fundraiser too.
- Sports activities - we are delighted to be able to participate in some of the usual regional and local sports events again this term including the Cross Country Championships, the Sprint Relay, and the Golf Festival.
- P7 and P1 pupils are really enjoying their buddy sessions, it is lovely that the pupils are able to work together now and are all gaining so much from the experience.

Secondary News:

- The Food for the Future group from Wallace Hall Academy were invited to Dumfries House for a celebration event of the programme with HRH Prince Charles, Prince of Wales and Duke of Rothesay.
- A very successful leavers' ceremony was held for all S6 pupils. For their last day, S6 pupils chose to go on a day trip to Blackpool and this was much enjoyed by all pupils and staff on the trip.
- The SQA exams diet has now started and the exams are going well so far. It is good to see how well the pupils are coping given that there hasn't been any formal exams since the start of the Covid pandemic.

Appendix Two

Breakdown of Primary Funding requests

Pending

Will receive this soon